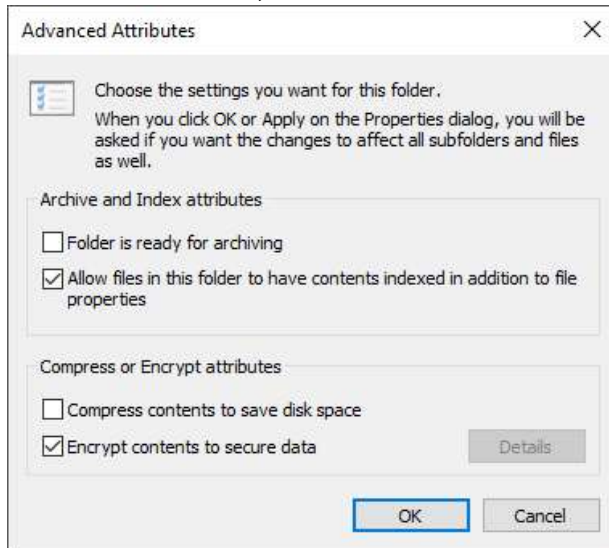


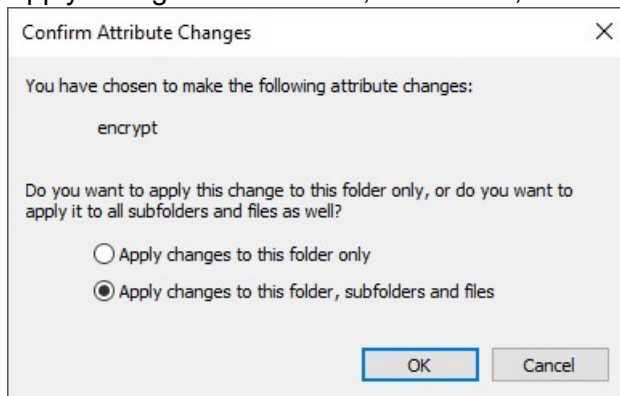


The Windows 10 operating system provides a very easy and quick way to encrypt files or folders that you have on a machine. It is called the built in Encrypting File System service. Below are the steps to encrypt any file or folder.

1. Right-click on the file/folder you want to encrypt and go to Properties
2. On the General tab, click the Advanced button



3. Under the Compress or Encrypt attributes section, click on "Encrypt content to secure data"
4. Click OK and close Properties window
5. Apply changes to the folder, subfolders, and files when prompted



6. That is it, the folder and all its contents are encrypted and only you as the user for the system can see it. To remove the encryption, you can undo the changes applied above.



This type of encryption is absolutely linked with the user profile that is logged in and encrypting the data. No other user (not even an administrator) can access the data.